MATILDA HARTLEY ELEMENTARY SCHOOL

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Parent and Family Engagement Plan
2018-2019

Revised: March 26, 2018

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What is Title I?

As part of the Every Student Succeeds Act, Title I, Part A, Hartley is identified as a Title I school. Title I is designed to support State and local school reform efforts tied to challenging State academic standards in order to reinforce and enhance efforts to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support parent and family engagement. All Title I schools must jointly develop with all parents and family members a written parent and family engagement plan to strengthen student academic achievement.

District Goals

All students will reach high standards with a minimum attaining the following proficiency:

- Increase the percent of students achieving a Lexile measure at the targeted grade levels (3rd, 5th, 8th, HS American Lit) to 55% as measured by the Georgia Milestones assessment scores.
- Decrease the percentage of students absent from school 6 or more days from 48.4% to 30%.

School Goals

We will increase the percentage of students on grade-level in Reading to 76% by May 2019.

School-Parent Compact

As a part of this plan, Matilda Hartley and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will develop to explain how parents and teachers will work together to make sure all our students reach grade-level standards. The compacts will be reviewed and updated annually based on feedback from parents, students and teachers during the Family and Community Engagement (FACE) Forums. The school-parent compact will be distributed to parents and are available in the front office upon request.

Parents, Teachers, and Students will Share Responsibility for Success

What is this plan? This plan explains how Matilda Hartley Elementary School will provide various opportunities for engagement of parent and family members. At Hartley we value parent and family member input. By working together, the common goal of student success will be accomplished. Parents and family members are encouraged to assist with the planning of activities that will promote student success.

How is it developed? Hartley invited all parents and family members to attend our annual Family and Community Engagement (FACE) Forums in the spring to review and revise this parent and family engagement plan, as well as the schoolwide plan, our school-parent compact, and the family engagement budget. Additionally, parent input and comments regarding this plan are welcome during the school year through an online form. Feedback received during the year will be used to revise the plan for the next school year. We also distribute an annual survey to ask parents for their suggestions on the plan and the use of funds for family engagement.

Who is the plan for? Our plan is available for all students participating in the Title I program, and their families are encouraged and invited to fully participate in a decision making role, as appropriate, in the opportunities offered in this plan. Hartley Elementary School will provide an equal opportunity for the participation of families with limited English, parents with disabilities and parents of migratory children.

Where will the plan be available? The plan will be sent home with each student in his/her signed papers folder. The plan will be posted on the school website, in the front office, in the media center, and the parent resource room. The plan will also be available for further distribution at school events and workshops throughout the year.

Parent and Family Engagement Plan 2018-2019

Matilda Hartley will take the following measures to promote and support families as an important foundation of the school.

We will —

- ✓ Ensure that all information associated to school and parent programs, meetings, and other activities is well-timed and circulated in both English and Spanish, as needed.
- ✓ Communicate with all families and the community on a systematic basis about school meetings and events by school television informational guide, school website, flyers, phone calls and mail as appropriate.
- ✓ Conduct ongoing staff development, with input from parents, on superlative family engagement practices and effective strategies for staff to work with families as equal partners through use of trainings during staff meetings, handouts and tip sheets.
- ✓ Partner with other programs, including public preschools to encourage and support the full participation of parents as they prepare for their children to successful transition from Pre-K to kindergarten and 5th grade to middle school.
- ✓ Provide necessary materials on understanding academic standards and assessments as well as ways parents can monitor their child's progress and work with educators.
- ✓ Listen and respond to parents' requests for added support for family engagement activities submitted through workshops, meetings online comment card, "Share Your Ideas," and the annual survey.
- ✓ Submit parent feedback about any part of the schoolwide plan that is not satisfactory to the student and school goals for academic achievement to the local Title I office.

Lexile Day
PTO
Book Fair
Career Day
Curriculum Nights
Community Partnerships
School Volunteers
Georgia Milestones Proctors

Community and parent volunteers are welcomed and greatly appreciated.
Please contact the Title I School Representative at (478) 779-2491.

The following events will be offered to strengthen family engagement. Events are held at various times and families are notified in advance.

- ♦ **July 2018- Open House/PTO:** Parents and families have the opportunity to visit the classroom and teacher; and are introduced to available programs and activities in the school and community.
- ♦ **August 2018-Annual Title I Meeting:** Matilda Hartley will share the school's Schoolwide Improvement Plan, Parent and Family Engagement Plan, School-Parent Compact, and explain the Title I program and how parents can be involved to help their child be successful**.**
- ♦ **August 2018-Grade-Level Parent Meetings:** Learn what your child needs to know at their grade-level, classroom expectations, curriculum, state and local assessments, digital resources and building family–school partnerships for family engagement. Sign-up and learn how to navigate Parent Portal– the gateway to monitoring your child's progress.
- ♦ **September 2018-Literacy Day:** Discover your child's Lexile score. Learn how to choose the "right" book for your child to read and gather resources to support your family's reading for fun at home.
- ♦ **October 2018 (ongoing) -Three Way Communication: Home, School and Community:** Help us promote clear and open communication between school and stakeholders through staff training(s) and printed media.
- ♦ **November 2018-Georgia Family Engagement Month & National Parental Involvement Day– November 15, 2018:** Parents and family members join children at school for a special academic activity designed by the classroom teachers to celebrate the contributions of our families to our students' success.
- ♦ **November 2018: Homework Night:** Covering curriculum, instruction and focusing on Math Support.
- ♦ **November 2018-Title I Parent Survey:** A shared decision making opportunity for parents to provide feedback on Title I family engagement plans/activities and family engagement funds.
- ♦ **January 2019-Math and Science Night:** Students and families will participate in science and math related activities and games.
- ♦ **February/March 2019: Title I Family and Community Engagement (FACE) Forums:** Let your voice be heard during a forum for parents and family members to provide feedback to the principal and staff regarding the school's Schoolwide Improvement Plan, Parent and Family Engagement Plan, School-Parent Compact, and family engagement funds.
- ♦ **March 2019: Student-Led Conferences:** Students take the lead on sharing examples of their work, discussing next steps, and setting goals.
- ♦ **May 2019: Transition to Kindergarten and Smooth Move:** These workshops are designed to assist Pre-K and fifth grade parents and students in preparation for the next grade level.

Parent-Teacher Conferences available upon request.